How do I locate a list of all documents for a specific company within Mergent WebReports?

Using the Company Search feature in WebReports, you can pull up a summary of company contact information as well as a tabbed window listing all of the industry reports, annual reports, and equity reports housed in the WebReports database for that particular company.

My search results are automatically sorted by a certain criteria. Can I change this?

Yes. WebReports features customizable sorting as well as the ability to rearrange the order for every column of information in search results on any portion of the site.

Right click any tab to sort the list in ascending or descending order. You can also limit the number of tabs that appear by hovering over the Columns option in the drop down menu for each column and toggling the check boxes beside each respective tab’s title.

Press and hold down the left mouse button over a specific tab to drag that tab and rearrange the order of columns on the page.

How do I find out which page of a manual a particular company is located on?

On the Corporate Manuals Search Results page, next to each manual name is an icon resembling a folded newspaper. Click this icon to display a Table of Contents page. This page lists in alphabetical order, all companies referenced in that particular manual.

Choose a company of interest and click on the corresponding page number to quickly jump to that page in the manual.

If you need further assistance or have any questions, please call our Technical Support Help line at 1-800-955-8080 between 8 AM and 5 PM (eastern). You can also email us at technicalsupport@mergent.com
Why does the page number listed on the table of contents in the manual I’m searching not match the page number printed on the manual it links to?

This page number discrepancy resulted from digitizing the print version of the Mergent/Moody’s® Manuals. The number on the table of contents is the “digital” page number. While these will never match the page numbers printed on the original document, when you click a number listed in the Table of Contents, the database does automatically take you to the appropriate page.

How do I look up Mergent Equity Reports for all banks in the Midwest?

For banks in the Midwest click the (+) next to “Services”, then the (+) next to “Financial”, then the (+) next to “Banks” and check off the boxes listed as “Midwest”. Click Search

Note: Be sure to check if there are multiple pages of results since results may not fill the entire window on your screen and still have more than one page.