



Department of Information Systems Collection Management Policy Weatherhead School of Management

Collection Manager: Catherine Wells

Address: Kelvin Smith Library, 201-V

Phone: (216) 368-5201

Email: catherine.wells@case.edu

Faculty Liaison:

Subject Page: <http://researchguides.case.edu>

- I. **Purpose:** To support present and anticipated University teaching and research through the doctoral level, as well as faculty research. The department's interests focus broadly on the ways information is generated and used in organizations and how information shapes the social and economic world. There is special interest in ubiquitous computing and managing as design. Students and faculty in many other departments especially psychology, sociology, management policy, labor & human resources and systems research will use materials purchased for IS.

Degrees supported/granted: Supports the core requirements for all MBA programs: offer E-business concentration at MBA level : Offers the following advanced degrees: **MBA/MSM-IS, PhD**

II. General Collection Guidelines

- A) **Language:** English is the primary language of the collection. Works published in other languages are rarely obtained.
- B) **Chronological Guidelines:** Emphasis is on recent developments. Historic studies on the development of hardware and software and human computer interaction will be selectively acquired
- C) **Geographical Guidelines:** Emphasis is on the United States, Western Europe and Asia
- D) **Treatment of Subject:** Scholarly materials are collected. Textbooks and popular material rarely acquired.
- E) **Types of Material:** Access to scholarly journals and conference proceedings are of primary importance. Electronic format is preferred for these materials. Monographs are less emphasized and are preferred in print format.
- F) **Date of Publication:** Current publications are emphasized. Retrospective materials are required upon request of faculty and students.



- G) **Deselection** - Since the collection is considered a research collection, deselection is done with great care. Special consideration is given to the relevance of older materials. Older or fragile materials that cannot be deselected are considered for relocation to remote storage.
- H) **Cooperative and Related Collections:** Case is a founding member of OhioLINK, the Ohio Library and Information Network. OhioLINK is a statewide consortium of public and private colleges and universities, the State Library of Ohio, and technical and community colleges supporting a combined central catalog of statewide holdings, selected online indexes, full-text databases, reference tools, ebooks, & image collections. OhioLINK's goal is to provide easy access to information and rapid delivery of library materials throughout the state. Collection development decisions regarding shared electronic resources are made through the OhioLINK Cooperative Information Resources Management (CIRM) Committee.
- I) **Other General Consideration:** Departmental interests overlap with organizational behavior, psychology, computer/systems engineering and the arts as they explore the psychological/social aspects of using and understanding information, communication of information, knowledge management, design of new systems. All works by current and retired faculty are collected. All rare books belonging to the library are kept in Kelvin Smith Library's Special Collections department.
- J) **Electronic Resources:** In addition to business/management databases the I.S faculty and students use databases in the social sciences and in science and technology as they relate to the development of information technology/systems and human and computer interaction and decision making and design issues.

III. Observations and Qualifications by Subject and LC Class:

CDP Levels:

- A. Minimal Level: Indicates that only highly selective purchases – usually materials for reference use, general interest, or for the support of a very specific research need—will be made.
- B. Instructional Level: Indicates that standard works and selected current works will be required to support undergraduate and most graduate instruction or sustained independent study. This will include reference and fundamental bibliographic tools pertaining to the subject and a selection of representative journals. Retrospective purchasing is usually limited to standard works.
- C. General Research Level: Indicates that the library will acquire most of the materials required to support research through the doctoral degree level and the general research needs of the faculty. Allows for retrospective purchasing depending upon the characteristics and needs of the individual disciplines and their state of development in the collection.



- D. Comprehensive Level: Indicates that all currently-published relevant materials will be acquired. Involves extensive programs of retrospective purchasing and searching for lacunae.

- E. Intensive Level: Indicates the library will strive to acquire all appropriate current and retrospective written or recorded materials in all languages, editions, translations, and formats; manuscripts and other archival materials are acquired extensively. This level is appropriate for the creation or maintenance of a collection serving a national bibliographic resource.

Subject	LC Class	Location	CDP Collecting Level	Collection Manager	Collection Notes
Economic Theory	HB 1-999		D	C. Wells	Re: risk & forecasting
Economics Production	HD 1-100		D	C. Wells	Re: data processing, decision making, corporate planning, business forecasting, technological innovations.
Information Systems	HD 6331 HF5548-5549 (except 5548.85)		D	C. Wells	
Data Processing - Math Modeling	HE 4200-4900		D	C. Wells	
Information Systems	QA 76.76 & QA 76.9		D	C. Wells	Re: Management Aspects, Human Computer Interaction/Design Issues
Information Systems	T58.6		D	C. Wells	Management Aspects, Human Computer Interaction/Design Issues, Decision Making, Change