



Art and Art History Collection Management Policy

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I. Purpose:

To support teaching and research through the doctoral level in Art History and in Museum Studies. The art section of the department offers some basic studio courses and trains art teachers at the Masters Degree level. A Bachelor of Arts degree in pre-architecture is also granted. Bachelor of Arts and Masters Degrees are granted in Art History. The Ph.D. in Art History is offered in conjunction with the Cleveland Museum of Art, which also houses a large research library for the use of upper level art history students and faculty. It is a closed stack facility with limited access hours to all the materials, which include extensive holdings in art periodicals, auction catalogues and other specialized materials, in all languages. The collection is limited to art history in the narrowest definition and does not encompass the broader and ever-increasing interdisciplinary nature of art history education and research. The holdings of the Cleveland Institute of Art Library are included in the online catalog and are available to Case students and faculty. This collection is primarily focused on studio art materials and resources. The Kelvin Smith Library art serials collection consists of the most important journals and serials only, and to titles related to interdisciplinary subject areas.

Materials in the art history and art collection are used heavily by students and researchers in all the humanities, social sciences such as Anthropology and the History of Medicine.

II. General Collection Guidelines:

A. Languages: The Kelvin Smith Library collection supports all areas of teaching and research in art history in English, and also purchases selected materials in major European languages. Art History graduate students are required to read two foreign languages.

B. Chronological Guidelines: No limitations in general. Materials related to ancient Greek and Roman art are collected as part of the Classics collection.

C. Geographical Guidelines: No restrictions.

D. Treatment of Subject: Critical, historical, theoretical, as well as catalogs raisonnee are acquired for use from basic undergraduate to the research level. The materials needed for art history courses range from the primary and secondary sources necessary to sustain studies of the works of one particular artist as well as pictorial books. The library collects all levels and in the broadest range of subject matter possible including cultural studies, social history related to art, technical photography, and architectural studies, both technical and artistic.



- E. Types of Materials:** Materials acquired include all major and relevant monographs at all levels, general subject reference works, museum publications, and catalogs raisonnée, monographs of visual reproductions, audio visual materials, and electronic resources, including visual resources. No photographic transparencies are collected. Journals are collected in both print and electronic formats.
- F. Dates of Publication:** More current than retrospective materials are acquired but retrospective buying occurs to fill in gaps, and to support new faculty members and their areas of research and teaching.
- G. Deselection:** Since the collection is considered a research collection and the subject is in itself historical, deselection is generally not appropriate, except for duplications. Fragile and brittle materials are considered for relocation in storage or in extreme cases deselection. In these cases replacements are actively pursued.
- H. Cooperative and Related Collections:** Case is a founding member of OhioLINK, the Ohio Library and Information Network. OhioLINK is a statewide consortium of public and private colleges and universities, the State Library of Ohio, and technical and community colleges supporting a combined central catalog of statewide holdings, selected online indexes, full-text databases, reference tools, e-books and image collections. OhioLINK's goal is to provide easy access to information and rapid delivery of library materials throughout the state. Collection development decisions regarding shared electronic resources are made through the OhioLINK Cooperative Information Resources Management (CIRM) Committee.
- I. Other General Considerations:** The wealth of art history research materials at the Cleveland Museum of Art's Ingalls Library, as well as the studio related holdings at the Cleveland Institute of Art Library, allows this collection to gain strengths in cross-cultural studies, interdisciplinary areas, architecture and to serve as a more accessible and service oriented facility, to all users including undergraduates and scholars in other disciplines who use art history materials. The digital resources and consortia resources are important to the collection building for this area as well.

All works by current and retired faculty are collected.

All rare books belonging to the library are kept in the Kelvin Smith Library's Special Collections department.

- J. Electronic Resources:** Electronic resource collections important to this area include image resources such as the Art Collection of OhioLINK. Other art databases are actively considered for purchase and access. Abstract, index and full-text databases accessible include JSTOR, the Bibliography of the History of Art, Art Abstracts and Humanities Abstracts. Important online reference works such as the Grove Dictionary of art – Online, are also acquired

III. Observations and Qualifications by Subject and LC Class:

CDP Levels:



- A. Minimal Level:** Indicates that only highly selective purchases – usually materials for reference use, general interest, or for the support of a very specific research need—will be made.
- B. Instructional Level:** Indicates that standard works and selected current works will be required to support undergraduate and most graduate instruction or sustained independent study. This will include reference and fundamental bibliographic tools pertaining to the subject and a selection of representative journals. Retrospective purchasing is usually limited to standard works.
- C. General Research Level:** Indicates that the library will acquire most of the materials required to support research through the doctoral degree level and the general research needs of the faculty. Allows for retrospective purchasing depending upon the characteristics and needs of the individual disciplines and their state of development in the collection.
- D. Comprehensive Level:** Indicates that all currently-published relevant materials will be acquired. Involves extensive programs of retrospective purchasing and searching for lacunae.
- E. Intensive Level:** Indicates the library will strive to acquire all appropriate current and retrospective written or recorded materials in all languages, editions, translations, and formats; manuscripts and other archival materials are acquired extensively. This level is appropriate for the creation or maintenance of a collection serving a national bibliographic resource.

Subject	LC Class	Location	CDP Collection Level	Collection Manager	Collection Notes
Art History and Art					
Visual Arts	N	KSL	C	A. M. Sievers	
Exception: History of Classical Art	N5603-5896	KSL	-	A. M. Sievers	In Classics Profile
Sculpture	NB	KSL	C	A. M. Sievers	
Exception: Ancient sculpture	NB 90-120	KSL	-	A. M. Sievers	In Classics Profile
Drawing, Illustration	NC	KSL	C	A. M. Sievers	
Printmaking and Engraving	NE	KSL	C	A. M. Sievers	
Decorative art, Applied Arts, Decoration and Ornament	NK 1-9955	KSL	C	A. M. Sievers	
Interior Decoration	NK 1700-3503	KSL	B	A. M. Sievers	
Ceramics	NK 3835-3850	KSL	-	A. M. Sievers	In Classics Profile
Vases	NK 4623-4654	KSL	-	A. M. Sievers	In Classics Profile
Arts in General	NX	KSL	C	A. M. Sievers	
Pottery and Ceramics	TP 785-823	KSL	A	A. M. Sievers	



Glass	TP 785-888	KSL	A	A. M. Sievers	
Textiles, Dyes	TP 890-933	KSL	B	A. M. Sievers	
Photography	TR 640-685	KSL	C	A. M. Sievers	
Jewelry and Metal Work	TS 720-770	KSL	A	A. M. Sievers	
Architecture				A. M. Sievers	
Architectural History and Criticism	NA 1-104,111-1900, NA 260-340	KSL	C	A. M. Sievers	
Architectural Design	NA 2320-9200	KSL	B	A. M. Sievers	
Historic Preservation	NA 105-110	KSL	A	A. M. Sievers	
Landscape Architecture	SB 450.9 - 485	KSL	C	A. M. Sievers	

* This document will be reviewed on an annual basis or with significant departmental program changes.

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