



Modern Languages and Literature Collection Management Policy

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Subject Page: <http://researchguides.case.edu>

I. Purpose:

The purpose is to build a collection that supports the research and teaching needs of the faculty and students of Modern Languages and Literatures through the Masters Degree level. Materials relating to the languages and literatures of French, Spanish, German, Japanese, Chinese, Russian and Hebrew are collected. Cultural studies materials relating to the countries and regions where the languages are spoken are also collected.

Several interdisciplinary programs rely upon the materials acquired for the Modern Languages and Literatures collection. These include Asian Studies, Ethnic Studies, German Studies, French and Francophone Studies, World Literature, Women's Studies, and Judaic Studies.

II. General Collection Guidelines:

- A. Languages:** English language materials are collected which include translations, critical, historical and reference material. Materials are collected in all the languages taught in the department. These include Spanish, French, German, Italian, Japanese, Chinese, Russian and Hebrew.
- B. Chronological Guidelines:** For each language group, materials are collected that cover the span of the language and literature from its formation to the present.
- C. Geographical Guidelines:** The geographical coverage is quite broad including the Western European countries that are French, Spanish, German, Italian and Russian speaking. Works relating to Spanish may come from or be about Latin America, the Caribbean, Canada, Francophone Africa, and other places where the languages are spoken. Coverage of China and Japan, and other Asian countries where these languages are spoken is important to the collection, as is Israel to the study of Hebrew,
- D. Treatment of Subject:** Literary biographies and histories are acquired, as is literary criticism. Studies of literary techniques are acquired as they deal with writing. Film critical literature and filmographies are collected relating to all languages and geographical areas where the languages are spoken and films are produced. Original texts of literature, novels, novellas, short story anthologies and poetry are collected in the original languages and in translation. Critical editions or fiction are collected. New translations are also collected. Textbooks and grammars are collected selectively.



- E. Types of Materials:** Included are general monographs, literary and biographical dictionaries, encyclopedias, and proceedings of literary associations, conferences and symposia. Festschriften are also acquired. Journals are collected in both print and electronic formats.
- F. Dates of Publication:** Both current and older materials are purchased with emphasis placed on current publications. New editions of important works are purchased. Reprints are published for books not previously owned. Retrospective collection building takes place to support new faculty and changing research and teaching emphases.
- G. Deselection:** Since the collection is considered a research collection, deselection is done with great care. Duplicates are deselected as are older teaching editions. Fragile and brittle materials are considered for deselection, or for remote storage and replacement by acquisitions of reprints.
- H. Cooperative and Related Collections:** Case is a founding member of OhioLINK, the Ohio Library and Information Network. OhioLINK is a statewide consortium of public and private colleges and universities, the State Library of Ohio, and technical and community colleges supporting a combined central catalog of statewide holdings, selected online indexes, full-text databases, reference tools, e-books and image collections. OhioLINK's goal is to provide easy access to information and rapid delivery of library materials throughout the state. Collection development decisions regarding shared electronic resources are made through the OhioLINK Cooperative Information Resources Management (CIRM) Committee.
- I. Other General Considerations:** There is overlap between Modern Languages and Literatures and English in film and in the area of comparative literature and general literary theory. There is also overlap between history, political science and sociology of nations and groups dealt with in the Ethnic Studies Program.
- J. Electronic Resources:** Online indexes and full-text databases related to the humanities are important to the Modern Languages and Literatures collection. The Modern Languages Association Bibliography Online is the most important resource. This is supplemented by relevant online journals in JSTOR and specific databases such as ARTFL (French Literature International Bibliography) and the OhioLINK Foreign Languages Videos. New electronic products of relevance to Modern Languages and Literatures are considered for addition or subscription access.

III. Observations and Qualifications by Subject and LC Class:

CDP Levels:

- A. Minimal Level:** Indicates that only highly selective purchases—usually materials either for reference use, general interest, or for the support of a very specific research need—will be made.



- B. Instructional Level:** Indicates that standard works and selected current works will be required to support undergraduate and most graduate instruction or sustained independent study. This will include reference and fundamental bibliographic tools pertaining to the subject and a selection of representative journals. Retrospective purchasing is usually limited to standard works.
- C. General Research Level:** Indicates that the library will acquire most of the materials required to support research through the doctoral degree level and the general research needs of the faculty. Allows for retrospective purchasing depending upon the characteristics and needs of the individual disciplines and their state of development in the collection.
- D. Comprehensive Level:** Indicates that all currently published relevant material will be acquired. Involves extensive programs of retrospective purchasing and searching for lacunae.
- E. Intensive Level:** Indicates the library will strive to acquire all appropriate current and retrospective written or recorded materials in all languages, editions, translations, and formats; manuscripts and other archival materials are acquired extensively. This level is appropriate for the creation or maintenance of a collection serving as a national bibliographic resource.

Subject	LC Class	Location	CDP [NCIP] Collection Level	Collection Manager	Collection Notes
Spanish Philology and Language	PC 4001-5025	KSL	C	A. M. Sievers-Hill	
Portuguese Philology and language	5001-5498	KSL	A	A. M. Sievers-Hill	
French Literature	PQ 1-2686	KSL	C	A. M. Sievers-Hill	
French Literature outside of France	PQ 3800-3999	KSL	C	A. M. Sievers-Hill	
Romance Philology and Languages	PC 1-400	KSL	C	A. M. Sievers-Hill	
Raeto-Romance Philology and Languages	PC 901-1601	KSL	A	A. M. Sievers-Hill	
French Philology and Language	PC 2070-3883.5	KSL	C	A. M. Sievers-Hill	
Catalan Philology and language	PC 3887-4071	KSL	A	A. M. Sievers-Hill	
Italian Philology and language	PC 1611-1977.Y6	KSL	A	A. M. Sievers-Hill	
Germanic Philology and Languages	PD 1-7179	KSL	A	A. M. Sievers-Hill	



West Germanic Philology and Languages	PF 1-5999	KSL	C	A. M. Sievers-Hill	
Russian Philology and language	PG 2001-2834.18	KSL	A	A. M. Sievers-Hill	
Italian Literature	PQ 4001-5999	KSL	A	A. M. Sievers-Hill	
Spanish literature	PQ 6001-8929	KSL	C	A. M. Sievers-Hill	
Portuguese Literature	PQ 9000-9999	KSL	A	A. M. Sievers-Hill	
Germanic Literature	PT 1-9999	KSL	C	A. M. Sievers-Hill	
Russian Literature	PG 2001-3987	KSL	B	A. M. Sievers-Hill	
Chinese Language and Literature	PL 1001-3207	KSL	A	A. M. Sievers-Hill	
Japanese Language and Literature	PL 501-889	KSL	B	A. M. Sievers-Hill	
Hebrew Language and Literature	PJ4501-5192	KSL	A	A. M. Sievers-Hill	
Film Studies	PN 1995-2000	KSL	C	A. M. Sievers-Hill	

* This document will be reviewed on an annual basis or with significant departmental program changes.

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